

Addendum for International Residents

Zurvita: Statement of Policies and Procedures



(Revised 16 June 2014)

The following policies and procedures are incorporated into the already existing Policies and Procedures of Zurvita, Inc. These are specifically for International Residents who are customers or independent Consultants of ZURVITA, Inc. (ZURVITA). An International Resident is defined for purposes of this document as any individual residing outside of the United States (US).

a. International Residents Acceptance of this Addendum

This addendum is incorporated into and forms an integral part of the ZURVITA Distributor Agreement for all International Residents. As such, it is the responsibility of each International Resident to be aware of and comply with this Addendum.

b. United States Laws and Regulations

All contracts, agreements and sales of ZURVITA products are provided to International residents under U.S. Laws and Regulations. Acceptance of contracts and sales of goods occur at ZURVITA corporate headquarters in Houston, Texas, unless a specific ZURVITA office is established in the International Resident's country. Upon establishment of an office in a country other than the US, ZURVITA will ensure compliance with all local laws and regulations as required. **Residents living in a country where a Not For Resale or Personal Importation Program is allowed and established shall be governed by specific rules related to the import and use of ZURVITA products on a Not For Resale or a Personal Importation basis as determined by ZURVITA and its shipping partners.**

c. Currency Used for Pricing and Commissions

Whenever prices, commissions or fees of any type are stated in ZURVITA literature, forms or website, the currency stated is always US DOLLARS (USD), unless specifically stated otherwise with the official currency abbreviation following the value. (For example, official currency abbreviations include: CDN for Canadian Dollar, SGD for Singapore Dollar, HKD for Hong Kong Dollar, or AUD for Australian Dollar).

d. Applications

Applications will only be accepted from residents of others countries outside the US, if the country is officially open for business by ZURVITA. International Residents MUST use true and accurate information related to identity and residence. In lieu of a US Social Security Number or Tax ID number, a valid ID will be required for identification with the address stated on the application (Tax ID number, Passport number, or Driver's License Number).

In addition, a completed and current U.S. IRS W-8BEN form is required to be on file with ZURVITA to receive commission payments.

e. Distributor Benefits

Distributor Benefits may be slightly altered dependent upon local country requirements and/or decisions made by ZURVITA. Promotional and incentive contests and programs may provide a dollar value for the prize or program rather than the actual prize itself. In addition, the dollar value for such a prize may be capped at a specific level for International Residents.

f. Not For Resale Programs

Where Not For Resale or Personal Importation programs are implemented by ZURVITA for a specific country, NO further selling of purchased products is allowed. ZURVITA may also limit the quantities purchased to a reasonable amount for personal use by the International Resident (customer/ consultant) and their family. All customers and consultants MUST be referred to ZURVITA in order to make a direct purchase or application. Shipment and supply will come directly from ZURVITA. Where such referral sales are made, consultants will receive the appropriate credit for all programs as if they had made the retail sale directly.

g. Additional Country Specific Rules and Policies

In addition to standard US policies, ZURVITA may provide additional information for specific countries as to prohibitions and other guidelines related to product claims, advertising and discussions related to other competitive company products. Please contact ZURVITA for specifics for your country.

h. Income Taxes

International Residents are responsible for reporting their income and paying their own income taxes in the country where they claim residence. It is required to maintain a current US IRS W-8 BEN on file with ZURVITA to receive commissions. With a W-8BEN form on file, commissions will be paid without US tax withholding.

i. Bonus and Commission Qualifications

ZURVITA may elect to increase the minimum amount of commissions required in order to issue payment for International Residents. Payment may be in the form of US dollar check, debit card, or electronic payment. Please consult your specific country's information for details.

j. Other Deductions

The check processing fee (if charged by ZURVITA) will be applicable for other forms of payment, be it check, debit card or electronic payment. There may be additional deductions from other independent processing companies or banks to receive funds in local currency or withdraw funds from ATM machines.

k. Product Returns from International Residents

Return policies may be different for each individual country in which ZURVITA supplies product. This will be advertised for each specific country when the country is opened and in no case are the US return and refund policies applicable unless specifically authorized by ZURVITA. All prepaid local duties, taxes and shipping will be deducted from any return when an International Resident is making the return of the product for a cash refund directly from the company. All returns require authorization from ZURVITA and instructions will be given on an individual basis.

l. Payment Policy for International Residents

Acceptable payment for each country may be different. However, in general, credit cards will be accepted for purchases where possible, based on ZURVITA merchant bank approvals. All purchases on credit cards processed in the US shall be in US currency unless specifically notified that payments are being received in another currency, such as AUD, Euro, etc. Where credit cards are not used, alternate methods of payment will be explained for the specific country.

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Please contact the person that introduced you to Zurvita!

If from the Internet, please contact:

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